



SRM VALLIAMMAI ENGINEERING COLLEGE

SRM Nagar, Kattankulathur – 603 203

Internal Quality Assurance Cell (IQAC)



Date: 20-03-2019

CIRCULAR

Sub: IQAC Meeting Notification – reg.

All the Members of IQAC are hereby informed that the Internal Quality Assurance Cell (IQAC) meeting is arranged on 27-03-2019 at 11.30 a.m. in the Conference Hall, VEC.

Agenda

- i. Review of Previous Minutes of Meeting
- ii. Recent Anna University Results
- iii. Supplementary Activities @ VEC
- iv. Name Change of VEC – SRM VEC
- v. Autonomous Status for VEC
- vi. Additional Courses from Next AY
- vii. Review of Research Activities
- viii. Steps for Quality Improvement
- ix. Any other points with the permission of Chair

All the members are cordially invited to attend the meeting in order to improve the quality of education and to make our Institution as a 'Centre of Excellence'.


IQAC Coordinator


Principal

Copy to:

- i. The Director – for kind information
- ii. The Members of the IQAC
- iii. PA to Principal
- iv. IQAC File



SRM VALLIAMMAI ENGINEERING COLLEGE
SRM Nagar, Kattankulathur – 603 203
INTERNAL QUALITY ASSURANCE CELL (IQAC)



Date: 28-03-2019

MINUTES OF MEETING held on 27-03-2019

The IQAC conducted its meeting on 27th March 2019 at 11.30 a.m. in the Conference Hall. The coordinator of IQAC initiated the discussion. The following points were discussed during the meeting:

1. The previous minutes of meeting were reviewed and approved by the members of the cell.
2. Regarding the matter of improving results, the following points were discussed:
 - It is identified that the students do have the practice of preparing only a day before the exam. This in turn may be a reason for shortfall in the results. The feasibility of conducting coaching classes by the respective students' mentors at the end of the semester was also discussed. It is also proposed to invite the alumni members for guest lectures and invited talks for a meaningful impact of regular and focused preparations.
 - It is also discussed that the *courses which pull down the results* can be identified in all the branches and based on which some additional coaching classes should be conducted especially for subjects like Mathematics and numerical based subjects in each branch.
 - The members suggested that the teaching process should be changed to be more interactive and attractive that, the lecture session should be focusing only on students interest. Staffs should adopt few innovative methods for an effective teaching.
3. It is reported that many events have been planned for the upcoming semester and the budget for events were fully provided by the management.
4. The name change from VEC to SRM VEC has been applied to AICTE for approval. The Anna University has already given NOC for the same.
5. The Vice Principal shared the information that the Management has given instructions for getting the Autonomous Status to VEC and the necessary preparations are done and submitted the proposals for the same.

6. It was intimated to the members that new UG and PG courses have been introduced from the upcoming AY 2019-20. (B.E.- Medical Electronics, B.E.- Agricultural Engineering and M.E.- Industrial Safety Engineering)
7. The cell discussed about the publication activities by the faculty members and acquiring patents, in order to improve the quality of publications. It was reported that the faculty members published 264 journals in AY-2017-18. More than 20 research proposals have been forwarded to various funding agencies like AICTE, DST, SERB etc., are in pipeline.
8. The faculty members have to work hard and focus to file patents; the best projects from UG and PG can be considered for filing patents.
9. It was shared that *SRM VEC Alumni Association* has been registered.
10. Due to various reasons, few of the existing external IQAC members from various organizations are not able to attend periodical meetings regularly and hence, it was proposed by the Principal which was approved the Members to nominate new members as replacement.
11. The external member Prof. G. Augustine Maniraj Pandian recommended the NAAC committee to start preparing the AQAR for 2018-19 and NAAC documents as early as possible as per the new guidelines.
12. The Principal shared the unique dress code followed by staffs were recognized by *India Book of Records* under category of Unity.

The meeting was concluded to improve quality sustenance and to enable our institution as “Centre of Excellence”.


Coordinator


Principal

Copy to:

1. The Director, VEC for kind information
2. The Vice Principal
3. All the HODs for circulation among the faculty members
4. PA to Principal
5. IQAC file