



SRM VALLIAMMAI ENGINEERING COLLEGE

(An Autonomous Institution)

ESTD. 1999 - Approved by AICTE - Accredited by NBA
'A' Grade Accreditation by NAAC - Affiliated to Anna University
ISO 9001:2015 Certified Institution

Office of the Controller of Examinations

Lr.No. SRMVEC/COE/2022-71

Date: 21.09.2022

NOTIFICATION

The Correction in Grade Sheet will be entertained, only when there is a correction in the basic data of the candidates. Application should be made only by the candidate in the prescribed format along with the following documents:

- i. Original Grade Sheet / Consolidated Statement of Grades.
- ii. Photocopy of Aadhaar Card / Driving License / Voter ID card.
- iii. Original receipt of necessary fee payment.

After the verification, the Grade sheets / Consolidated Statement of Grades will be issued within 15 working days excluding the day of submission of application.

Fee particulars:

SI.No	Name of the Certificate	Fee
1	Correction in Grade Sheet	Rs.300/- per Semester
2	Correction in Consolidated Statement of Grades	Rs.300/-

Controller of Examinations

Chief-Controller of Examinations

To

1. The HoDs

Copy to

1. The Director
2. The Vice-Principal
3. The Manager, Office admin
4. File

