

SRM VALLIAMMAI ENGINEERING COLLEGE
(An Autonomous Institution)
SRM Nagar, Kattankulathur-603 203



INSTITUTIONAL ETHICS COMMITTEE

October 2023



SRM VALLIAMMAI ENGINEERING COLLEGE

(An Autonomous Institution)

ESTD. 1999 - Accredited by NBA - Approved by AICTE

'A' Grade Accreditation by NAAC

ISO 9001:2008 Certified - Affiliated to Anna University Chennai

30.10.2023

INSTITUTIONAL ETHICS COMMITTEE

The formation and periodic renewal of an ethical committee follow the terms outlined below:

1. Establishment and Composition:

The ethical committee is established with a defined composition of members.

2. Membership Selection:

The committee appoints members based on predetermined criteria.

3. Periodic Renewal:

The committee undergoes periodic renewal or reconstitution as required.

These terms delineate the processes involved in the formation and ongoing renewal of the ethical committee, ensuring its effectiveness and alignment with ethical standards.

Ethical Committee's Duration, Membership, Meetings, and Policies:

1. Committee Duration:

The committee's term spans **72 months** from its date of establishment.

2. Ethical Guidelines-Based Member Selection:

Committee members are selected in accordance with the ethical guidelines outlined by the **Indian Council for Medical Research (ICMR)** to carryout Bio medical research on Human beings.

3. Resignation Protocol:

Any committee member may voluntarily resign by providing one month's advance notice to both the chairperson and member secretary of the **Institutional Ethics Committee (IEC)**.

4. Meeting Frequency:

The committee is required to convene a minimum of four review meeting annually.

5. Proposal Review Limit:

Each committee meeting may review a maximum of twenty proposals, and up to **four meetings** may be held per year based on the demand.





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6. Processing Fee:

For projects led by a faculty member of our institution, no processing fee is levied.

7. Non-Participation Protocol:

Members failing to attend meetings or respond to committee-related communications may be replaced as decided by Chairperson.

8. Committee Extension:

The Committees term shall be extended for another 12 months with at least 50% change in members.

9. Member Reimbursement:

All the members are entitled for appropriate transportation facilities and sitting fees of Rs 2000 /- .

10. Research Conduct Rules: The faculty members and research scholars of our institution are also governed by the Research conduct rules of Centre for Research, Anna University, Chennai as given in Annexure -I.

(Link: <https://cfr.annauniv.edu/research/regulation/Ph.D-Regulation.pdf>)

Members of the Institutional Ethics Committee (IEC)

S.No	Name	Designation	Specialization
1	Dr.M.Murugan	Chairperson	Principal, SRMVEC
2	Dr. S.Visalakshi	Vice-Chairperson	Vice Principal, SRMVEC
3	Dr.M.Mahima sophia	Member	Professor & Head Anatomy Dept. Panimalar Medical college Hospital & Research Institute
4	Dr.N.Usha Banu	Member	Professor & Head- Medical Electronics SRMVEC
5	Dr.S.Ramesh	Member	Professor-ECE SRMVEC
6	Dr.R.Karthik	Member secretary	Professor & Head R&D, SRMVEC

Head-R&D

(Dr. R. Karthik)



PRINCIPAL

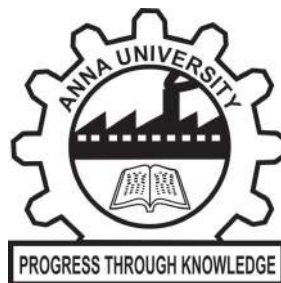


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Kancheepuram Dist. Tamil Nadu India

ANNEXURE-I

Regulations For Doctor of Philosophy R 2020

(As per UGC Regulations 2016)



**ANNA UNIVERSITY
CHENNAI 600 025**

RESEARCH CONDUCT RULES

1.1 Research Ethics:

- 1.1.1 All individuals conducting research in connection with the University should incorporate appropriate consideration of ethical issues into the design and management of projects.
- 1.1.2 Research involving interaction with environmental issues, human subjects or communities should be informed by context specific ethical practice. Scholars must respect the human rights and dignities of all those involved in any inquiry project and must appropriately address questions of consent, power relations, deception, confidentiality and privacy. In particular, scholars must address a range of complex issues around developing and maintaining respectful and ethical relationships with research partners based on mutual respect for academic traditions and institutional circumstances. Information and/or complaints regarding the above issues, shall be referred to the committee constituted by the Vice-Chancellor for necessary action.
- 1.2 At the time of admission, each scholar must give an undertaking that he/she abide by the regulations.

1.3 Misconduct in Research:

- 1.3.1 Falsification, fabrication, or dishonesty in creating or reporting laboratory results, research results, and/or any other assignments; Sexual harassment of other scholars; Contacting the examiner about thesis evaluation are the mode for misconduct.
- 1.3.2 Submitting plagiarized work for an academic requirement. Plagiarism means representation of another's work or ideas as one's own; it includes the unacknowledged word-for-word use and/or paraphrasing of another person's work, and/or the inappropriate unacknowledged use of another person's ideas.
- 1.3.3 Submitting substantially the same work to satisfy requirements for one course or academic requirement that has been submitted in satisfaction of requirements for another course or academic requirement without permission of the instructor of the course for which the work is being submitted or supervising authority for the academic requirement.
- 1.3.4 All complaints related to research activities or any matters relating to differences among scholars or complaints about the supervisor or seeking of any information related to research shall be addressed to the Director, Centre for Research. Only in the absence of any response, alternate measures shall be sought.
- 1.4 Any scholar exhibiting misconduct, their registration will be cancelled. Such a scholar will not be eligible for readmission to any of the courses of this University. Further, if such scholar receives any fellowship from the University, it will be withdrawn and the

fellowship has to be refunded from the date of the last award. Vice-Chancellor shall be the ultimate authority in imposing disciplinary actions against the scholars for acts of prohibited behaviour.

1.5 Right to Appeal

1.5.1 The scholar/scholars aggrieved by the action of any authority of the University can appeal to the Director, Centre for Research and any scholar aggrieved by the action of the Director, Centre for Research can appeal to the Registrar and then to Vice-Chancellor. The decision of the Vice-Chancellor shall be final and binding on the scholars.

1.5.2 The scholar shall seek legal remedy about any matter with prior notice and only after their representations to the higher authorities have been negative.

1.6 If Supervisors are found to indulge in any of following acts, based on the severity of the complaint, the supervisorship will be cancelled for a specific duration and disciplinary action will be taken.

- i. Exploiting the services of the scholar for completing the academic tasks assigned to an individual.
- ii. Any act of financial extortion or forceful expenditure burden put on the scholar.
- iii. Any act of sexual abuse or abuse by spoken words, phone calls, short message service (sms) through mobile, emails, posts, public insult leading to the discomfort to the scholar.

1.7 For Supervisors under suspension/ undergoing any disciplinary proceedings of the University, and their scholar(s) had submitted their synopsis or thesis under their guideship, a Research Coordinator is allocated to the Scholar(s) to discharge the following responsibility to

- (a) arrange the Doctoral Committee meetings.
- (b) facilitate the scholar in preparing the synopsis and thesis
- (c) conduct the Viva-Voce examination

The Research Coordinator is not entitled to take the credit of the Ph.D degree of such scholar(s).

In all other cases Supervisor-in-charge should be nominated by the Director, Centre for Research based on the request of the Supervisor and / or the recommendation of the Head of the Department of the Supervisor. The Supervisor-in-charge shall function upto one year or till Supervisor resumes duty. However if the supervisor continues under suspension/ undergoing any disciplinary proceedings of the University for more than one year alternate supervisor shall be nominated by the Director, Centre for Research based on the request of the Supervisor-in-Charge and the recommendation of the Head of the Department.